

**NAPA FOUNDATION FOR
OPTIONS IN EDUCATION**



BOARD OF DIRECTORS

Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

Agenda

The Napa Foundation for Options in Education will hold a Regular Meeting on Thursday, March 14, 2024, at 6:00 p.m., in the Art Room at Mayacamas Charter Middle School, 983 Napa Street, Napa. Members of the public may attend the meeting in-person.

Call to Order – 6:00 PM Closed Session immediately followed by Open Session

INSTRUCTIONS FOR PUBLIC PARTICIPATION BY PARENTS AND CITIZENS:

The Napa Foundation for Options in Education Board of Directors (the “Foundation” or the “Board”), which operates Mayacamas Charter Middle School (“Mayacamas”), welcomes public participation at Foundation Board meetings. The purpose of a Foundation board meeting is to conduct the affairs of the Foundation in public. Because the Board has a responsibility to conduct school business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. Agendas and agenda packets are available to all audience members at or near the entrance to the meeting room, or online at www.mayacamaschartermiddleschool.com.
2. Members of the public wishing to speak should fill out a “Request to Speak” form located on the counter/table, stating their name, address (optional), and the agenda item they would like to speak about, or whether they would prefer to address the Board during the “Public Comment” period. Speakers should turn these forms in to the Board Secretary before Open Session begins.
3. The “Non-Agenda Public Comment” period is set aside for members of the public to speak to the Board about issues that are not specifically on the agenda. Whether for an agenda item or non-agenda public comment, each person will be given the opportunity to speak for up to two (2) minutes per item. The total

time for public comment, including non-agenda comments, shall not exceed fifteen minutes per item. Please keep in mind that for non-agenda comments, the Board can only listen to your issue, the Board will not respond or take action; because of public meeting laws, the Board is prohibited from taking any action on non-agendized items. The members of the Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter, or direct staff to place a matter of business on a future agenda.

4. Board Members may make brief announcements or briefly report on his/her own activities as they relate to school business during “Board Communications” portion of the meeting.

5. In compliance with the Americans with Disabilities Act (ADA) and upon request, Mayacamas Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Head of School.

I. PRELIMINARY

A. Called to Order by Jolene Yee at ____pm

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee				
Lauren Daley				
Claire Silver				
Richard Lang				
Deirdre Wheeler				
Claudia Solorio				
Cathy Adams, Guest				

C. Public Comment on Closed Session items.

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Gov. Code 54956.9(d)(1):

1. NVUSD v. State Board of Education et al.
2. CSBA Legal Alliance v. State Board of Education et al.
3. NVUSD v. Napa County Office of Education et al.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Gov. Code 54956.9(d)(2)

III. RECONVENE TO OPEN SESSION (Meeting will not reconvene to Open Session before 6:30pm)

A. Report on Potential Action from Closed Session.

B. Approval of Board Agenda:

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

IV. COMMUNICATIONS

A. Non-Agenda Items - Public Comment Period

B. Training – Annual Board Financial Training (Franci Sassin, ExED)

C. Board Communications/Announcements.

1. Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams, Head of School)
2. Report of upcoming events. (Cathy Adams, Head of School)

V. INFORMATIONAL/ACTION ITEMS

A. Financial and Business.

1. Report of Financials (Richard Lang, Treasurer; Franci Sassin, ExED)
2. Selection of audit firm for 2023-2024 audit (Richard Lang, Treasurer)

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

3. Review and approval of prior meeting minutes.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

- B. PUPIL SERVICES- No items at this time
- C. PERSONNEL SERVICES – No items at this time
- D. CURRICULUM AND INSTRUCTION. None.

VI. FUTURE PLANNING/ACTION ITEMS:

VIII. ADJOURNMENT

Submitted by:

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

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Jolene A. Yee, Co-President
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Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

MINUTES

The Napa Foundation for Options in Education held a regular meeting on Thursday, September 21, 2023, at 6:00 p.m., at the Hall of Mayacamas Charter Middle School, 924 Napa Street, Napa.

I. PRELIMINARY

A. Called to Order by Jolene Yee at 6:04

B. Roll Call The

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley		X		
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams, Guest	X			

C. Public Comment on Closed Session items

Public Comment was opened on Item I.C. There being no public comment, public comment was closed.

John Lemmo (JL) joined the meeting at 6:08pm

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

pursuant to Gov. Code 54956.9(d)(1):

a. NVUSD v. State Board of Education et al.

b. CSBA Legal Alliance v. State Board of Education et al.
B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
pursuant to Gov. Code 54956.9(d)(2):

The status of the litigation and its impact on the current situation was discussed.

III. RECONVENE TO OPEN SESSION at 6:51pm.

A. Pledge of Allegiance

B. Report on Potential Action from Closed Session

The Board took no action, and had nothing to report.

C. Approval of Board Agenda:

Claudia Solorio made the following motion:

Resolved that the Board approves the Meeting Agenda.

Richard Lang seconded the motion. Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. Non-Agenda Public Comment Period

Public Comment was opened. Public comment was given. Public Comment was closed.

B. Board Communications/Announcements.

1. Staff Reports. Review of Mayacamas Charter Middle School Operations

Cathy Adams, Head of School, reported on the increasing enrollment, hiring of more teachers and informed that all the technology has been distributed to all students and teachers. Informed that Back to School night was very successful.

Public Comment was opened on IV.A. There being no public comment, public comment was closed.

Jessica Norman and Ayanthy Peris from ExED joined the meeting at 6:52pm

V. INFORMATIONAL/ACTION ITEMS

A. FINANCIAL AND BUSINESS

(i) Report of financials

Richard Lang, Board Treasurer, reviewed current account balances.

(ii) Cash Flow Review (ExEd)

Jessica Norman of ExEd reviewed the September Financials. Documents were provided to the members of the Board and offered to the Public at the meeting.

Public comment was opened on Item V.A(i) and (ii). There being no public comment, public comment was closed.

Questions were asked and discussion ensued.

B. GENERAL FUNCTIONS – Consideration of and Potential Action on Revisions to Petition for Countywide Benefit Charter

Richard Lang made the following motion:

Resolved that the Board table the potential action on the Petition for the countywide Benefit charter.

Deirdre Wheeler seconded the motion. Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

C. PUPIL SERVICES

No items to report at this time

Public Comment was opened on V.C. There being no public comment, public comment was closed.

D. PERSONNEL SERVICES

(i) Contract with Lisabeth Flores for Onsite Therapist Services

Deirdre Wheeler made the following motion:

Resolved the Board to approve the contract with Lisabeth Flores for onsite therapist services, as presented.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio			X

Motion was passed by unanimous roll-call vote of those Board Members present.

(ii) Discussion regarding Open Roles

(iii) Local Assignment Options for Teacher Assignments

The Board members discussed the open positions at the school.

E. CURRICULUM AND INSTRUCTION. Review of Curriculum Choices.

Jolene Yee, President, gave a presentation for review of the curriculum.

Public Comment was opened on V.E. There being no public comment, public comment was closed.

VI. FUTURE PLANNING/ACTION ITEMS

Nothing to report on VI.

Public Comment was opened on VI. There being no public comment, public comment was closed.

VII. FUTURE MEETING: The next regular meeting of the Board is currently scheduled for October 19, 2023. The Board may consider and revise the regular meeting schedule to change the next regular meeting date from October 19 to an alternate date in October 2023.

Discussion ensued about Board members' schedules, and a request to change the next meeting date.

Claudia Solorio made the following motion:

Resolved that the Board change the next meeting date to October 25, 2024.

Richard Lang seconded the motion.

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

VIII. **ADJOURNMENT** September 21, 2023. Meeting adjourned by Co-President Yee at 7:17pm

Submitted by:

_____ September 22, 2023

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

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BOARD OF DIRECTORS

Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

MINUTES

The Napa Foundation for Options in Education held a special meeting on Thursday, September 21, 2023, at 7:22 p.m., in Hall of Mayacamas Charter Middle School, 924 Napa Street, Napa.

I. PRELIMINARY

A. Called to Order by Jolene Yee at 7:22pm

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley		X		
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams, Guest	X			

C. Public Comment on Closed Session items-

Public Comment was opened on Item I.C. There being no public comment, public comment was closed.

II. CLOSED SESSION

No closed session, Closed session held during the regular meeting.

III. RECONVENE TO OPEN SESSION at 7:24pm.

A. Report on Potential Action from Closed Session

No Report on potential action items, there being no closed session.

B. Approval of Board Agenda for Special Meeting:

Richard Lang made the following motion:

Resolved that the Board approves the Special Meeting Agenda.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. Non-Agenda Public Comment Period

Public Comment was opened on IV.A. There being no public comment, public comment was closed.

V. INFORMATIONAL/ACTION ITEMS

Jessica Norman from ExEd joined the meeting at 6:52pm.

A. FINANCIAL AND BUSINESS

Consideration of and Potential Action on Revisions to Budget for 75 Students (ExEd)

Jessica Norman of ExEd reviewed the September Financials. Documents were provided to the members of the Board and offered to the Public at the meeting.

Public comment was opened on Item V.A(i). There being no public comment, public comment was closed.

Questions were asked and discussion ensued.

Claire Silver made the following motion:

Resolved that the Board accept ExEds recommendation to revise the budget to reflect the new current enrollment of 75 students.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

B. GENERAL FUNCTIONS –

Consideration of and Potential Action on Revisions to Lease Agreement (Jolene Yee)

Jolene Yee, President, presented the updated revisions to the lease agreement on 983 Npaa Street, Napa, CA 94559. Documents were provided to the members of the Board and offered to the Public at the meeting.

Public comment was opened on Item V.B. There being no public comment, public comment was closed.

Questions were asked and discussion ensued.

Claire Silver made the following motion:

Resolved that the Board accept the revisions to the Lease Agreement on 983 Napa Street, Napa, CA 94559.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	Absent		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

C. PR and Strategy Consulting.

The Board discussed the status of the current contract and fees associated with Strategy360, and whether the contract for PR and Strategy should be continued. Documents were provided to the members of the Board and offered to the Public at the meeting detailing the above.

Public Comment was opened on V.C. There being no public comment, public comment was closed.

III. ADJOURNMENT September 21, 2023. Meeting adjourned by Co-President Yee at 7:34pm

Submitted by:

_____September 22, 2023

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

**NAPA FOUNDATION FOR
OPTIONS IN EDUCATION**



BOARD OF DIRECTORS

Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

MINUTES

The Napa Foundation for Options in Education held a regular meeting on Wednesday, October 25, 2023, at 6:30 p.m., at the Mayacamas Charter Middle School in the Art Room, 983 Napa Street, Napa. Co-President Lauren Daley attended the meeting via Zoom from the lobby of Philadelphia Marriott Old City hotel, 1 Dock Street, Philadelphia, PA 19106.

Called to Order – 6:31 PM by Co-President Jolene Yee

Closed Session immediately followed by Open Session

I. PRELIMINARY

A. Called to Order at 6:31 by Jolene Yee, Co-President.

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams (V)	X			

C. Public Comment on Closed Session items

Public Comment was opened on Item I.C. There being no public comment, public comment was

closed.

Counsel John Lemmo joined the meeting at 6:32pm

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Gov. Code 54956.9(d)(1):

- a. **NVUSD v. State Board of Education et al.**
- b. **CSBA Legal Alliance v. State Board of Education et al.**

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Gov. Code 54956.9(d)(2): One Matter.

The status of the litigation and its impact on the current situation was discussed.

Ayanthy Peiris from EXEd joined meeting at 7:24pm

III. RECONVENED TO OPEN SESSION at 7:24pm

A. Report on Potential Action from Closed Session

The Board took no action, and had nothing to report.

B. Motion to approve the meeting agenda

Public comment was opened regarding Item III.B. There being no public comment, public comment was closed.

Richard Lang made the following motion:

Resolved that the Board approve the Meeting Agenda .

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. Non-Agenda Public Comment Period.

Public Comment was opened. Time was allotted for public comment (2 minutes per person); public comment was then closed.

B. Board Communications/Announcements:

- 1. Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams)

Cathy reported on school happenings. Local artist Diego Garcia and the Justin Sienna performing arts visited the campus. They have plans for a field trip for 7th/8th grades to DiRosa center for contemporary art.

Cathy reviewed the 20 day report to the State, reviewing positive improvement for current enrollment, UPP and ADA.

V. INFORMATIONAL/ACTION ITEMS

A. FINANCIAL AND BUSINESS

Public Comment was opened. There being no public comment, public comment was closed.

- 1. Report of financials (Richard Lang)

Richard Lang reviewed the budget.

- 2. Report from Ayathy Peiris

B. GENERAL FUNCTIONS

Public Comment was opened. There being no public comment, public comment was closed.

- 1. Consideration of and Potential Action on Petition for Countywide Benefit Charter (Jolene Yee)

The Board discussed the current status of the petition in front of the Napa County Board of Education. Questions were asked and full discussion ensued.

Claudia Solorio made the following motion:

Resolved that the Board should withdraw the Countywide petition from NCOE consideration in its current form.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		

Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

(ii) Consideration of and Potential Action on Independent Study Policy (Jolene Yee)

Co-President Yee presented the Independent Study Policy. Discussion ensued.

Dierdre Wheeler made the following motion:

Resolved that the Board approve the Independent Study Policy presented.

Claire Silver seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

C. PUPIL SERVICES- No items at this time

D. PERSONNEL SERVICES- No items at this time

VI. FUTURE PLANNING/ACTION ITEMS:

A. Rescheduling of the Next Public Board meeting to be held in the Art Room (Rm # 8) at 983 Napa Street on November 15th at 6:30 PM

Claudia Solorio made the following motion:

Resolved the Board approves rescheduling of the Next Public Board meeting to be held in the Art Room (Rm # 8) at 983 Napa Street on November 15th at 6:30 PM

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		

Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

VII. **ADJOURNMENT** October 25, 2023. Meeting adjourned by Co-President Yee at 7:53pm

Submitted by: _____ October 26, 2023

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

**NAPA FOUNDATION FOR
OPTIONS IN EDUCATION**



Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

MINUTES

The Napa Foundation for Options in Education held a regular meeting on Wednesday, November 15, 2023, at 6:30 p.m., at the Mayacamas Charter Middle School in the Art Room, 983 Napa Street, Napa.

I. PRELIMINARY

- A. Call to Order by Jolene Yee at 6:30pm
- B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams (Guest)	X			

- C. Public Comment on Closed Session items

Public Comment was opened on Item I.C. Each member wishing to speak was given 2 minutes for comments. There being no additional public comment, public comment was closed.

John Lemmo (JL), Counsel to the Foundation, joined meeting at 6:30pm

II. CLOSED SESSION- Convened to closed session at 6:35pm

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

pursuant to Gov. Code 54956.9(d)(1):

- a. NVUSD v. State Board of Education et al.*

b. CSBA Legal Alliance v. State Board of Education et al.

The status of the litigation and its impact on the current situation was discussed.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Gov. Code 54956.9(d)(2)

C. PERSONNEL

III. RECONVENED TO OPEN SESSION at 7:05

Franci Sassin and Ayanthy Peiris from ExED joined the meeting at 7:06

A. Report on Potential Action from Closed Session- *No actions taken, nothing to report.*

B. Approval of Board Agenda:

Claire Silver made the following motion:

Resolved that the Board approves agenda with the removal of II.(C) Personnel due to a typographical error.

Lauren Daly seconded the motion. Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. Non-Agenda Public Comment Period. Public comment on items not listed on the Agenda

Public Comment was opened. Public comment was given. Public Comment was closed.

B. Board Communications/Announcements. Governing Board members make brief announcements or briefly report on his/her own activities as they may relate to school business. Presentations and Actions where noted

(i) Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams)

Cathy reported on school activities.

- *Mayacamas will hold a Being Thankful Dessert Buffet to mark the Thanksgiving holiday*

- *She commented that December 6th they will hold Arts Night from 6- 7:30 to show all the art that the students have been working on. The 7th/8th grade students will have a field trip to the Di Rosa museum. 6th graders will have a tour in December.*
- *Staff is working on the many different software programs, still working on mastering them, but making progress getting everything in place*
- *Enrollment report*
- *Open Enrollment- Enrollment for next year is open and the school is having informational sessions for parents and students to visit and tour the school.*

Public Comment was opened on Item I.C. There being no public comment, public comment was closed.

John Lemmo left the meeting at 7:15

V. INFORMATIONAL/ACTION ITEMS

A. FINANCIAL AND BUSINESS –

(i) Report of financials (Richard Lang) and budget review (ExEd)

Introduction to Franci Sassin, new representative that will work with the board going forward now that the school is up and running.

Ms. Sassin reviewed and explained the ExED financial dashboard reporting.

Public Comment was opened on Item V.A.i. There being no public comment, public comment was closed.

B. GENERAL FUNCTIONS –

(i) Information Item – CSDC Conference. (Jolene Yee)

Jolene Yee attended the Charter School Development Center Conference; she stated that it was very nice to meet many of the people that helped Mayacamas get its charter in person.

She commented on the new prop 28 for Arts funding that may benefit Mayacamas as well as extra funding for 6th graders after school programs.

Public Comment was opened on Item V.B.i. There being no public comment, public comment was closed.

(ii) Consideration of and Potential Action on amended LCAP (Cathy Adams)

Cathy Adams and ExEd reviewed the latest revision of the LCAP; it will be revised and improved in February and again in May by Cathy Adams and ExEd

There was a discussion of the goals of the strategic planning. ExEd reviewed the tables that feed the LCAP report.

Franci Sassin (ExED) recommended changing targeting curriculum/ instructions on page 7. She then reviewed the Overview report for Parents.

Public Comment was opened on Item V.B.ii. There being no public comment, public comment was closed.

Lauren Daley made the following motion:

Resolved that the Board amend page 7 of the LCAP budget tables as recommended by ExED.

Richard Lang Seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

Ayanthy Peiris and Franci Sassin left the meeting at 8:16

(iii) Consideration of and Potential Action on Student/Parent Handbook (Cathy Adams)

The Board reviewed and discussed the content of the students/ parent handbook The members discussed what the policy should be for extended absences. Questions were asked and full discussion ensued. It was decided that Co-President Yee would obtain advice from counsel.

Public Comment was opened on Item V.B.iii. There being no public comment, public comment was closed.

Lauren Daley made the following motion:

Resolved that the Board approve the Student/Parent Handbook as presented, provided that the Board reserves the right to make amendments.

Richard Lang Seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		

Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

(iv) Consideration of and Potential Action on Amended Employee Handbook (Jolene Yee)

Co-President Yee noted that the Employee Handbook was updated to remain compliant with new upcoming laws regarding PTO and sick time policies.

Public Comment was opened on Item V.B.iv. There being no public comment, public comment was closed.

Richard Lang made the following motion:

Resolved, that the Board approves the Employee Handbook, which was amended to comply with upcoming regulatory changes.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

C. PUPIL SERVICES- No items at this time

D. PERSONNEL SERVICES- No items at this time

VI. **FUTURE PLANNING/ACTION ITEMS:** No items at this time.

VII. **ADJOURNMENT** November 15, 2023. Meeting adjourned by Co-President Lauren Daley at 8:27pm

Submitted by:

_____ November 15, 2023

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

**NAPA FOUNDATION FOR
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BOARD OF DIRECTORS

Jolene A. Yee, Co-President
 Lauren Daley, Co-President
 Richard Lang, Treasurer
 Claire Silver, Secretary
 Deirdre C. Wheeler, Board Member
 Claudia Solorio, Board Member

The Napa Foundation for Options in Education held a special meeting on Monday, December 18, 2023, at 4:00 p.m., in the Art Room at Mayacamas Charter Middle School, 983 Napa Street, Napa. Board Member Solorio will attend via Zoom from the following address: Av. El Golf 046, Santo Domingo – Quinta Region, Chile. Members of the public may attend the meeting in-person.

Call to Order – 4:00 PM Closed Session immediately followed by Open Session

I. PRELIMINARY

A. Called to Order at 4:01pm by President Jolene Yee

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X- via Zoom			

C. Public Comment on Closed Session items

Public Comment was opened on Item I.C. There being no public comment, public comment was closed.

II. CLOSED SESSION- Convened to closed session at 4:02pm

Lee Rosenberg from YM&C joined the meeting at 4:02

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

pursuant to Gov. Code 54956.9(d)(1):

a. NVUSD v. State Board of Education et al.

b. CSBA Legal Alliance v. State Board of Education et al.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

pursuant to Gov. Code 54956.9(d)(2): One Matter.

Mr. Rosenberg advised the Board on litigation matters. He left the meeting at 4:18pm

III. RECONVENED TO OPEN SESSION AT 4:20pm

A. Report on Potential Action from Closed Session

The Board took no actions, nothing to report

B. Approval of Board Agenda for Special Meeting:

Public comment was opened regarding Item III.B. There being no public comment, public comment was closed.

Lauren Daley made the following motion:

Resolved that the Board approves the Special Meeting Agenda.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. Non-Agenda Public Comment Period. Public comment on items not listed on the Agenda

Public Comment was opened on Item IV.A. There being no public comment, public comment was closed.

V. INFORMATIONAL/ACTION ITEMS

A. FINANCIAL AND BUSINESS

Franci Sassin, ExEd Representative, joined the meeting at 6:45pm.

(i) Information Item: Review of October Financials Presentation by Franci Sassin from ExED- see attached reports for details

(ii) Information and Potential Action on First Interim Report. presentation by Franci Sassin from ExED- see attached reports for details

Deirdre Wheeler made the following motion:

Resolved that the Board adopt the First Interim Report, as amended.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

B. STAFF RETENTION

(i) Consideration of and Potential Action on Retention Incentives for Teachers and Staff

Jolene Yee submitted for consideration a proposal for staff retention payments, in order to help retain the current staff in the new year. Proposal:

i. Head of school- \$750, Full time employees- \$500, part time employees- \$250, Interim teachers and aides- \$100, payable through payroll.

(ii) Public comment on proposal of Staff Retention program

Public Comment was opened on Item IV.B.i. There being no public comment, public comment was closed.

Questions were asked and discussion ensued.

Lauren Daley made the following motion:

Resolved that the Board offer the retention bonuses as proposed.

Claire Silver seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

III. ADJOURNMENT December 18, 2023. Meeting adjourned by Co-President Yee at 5:01pm

Submitted by:

_____ December 19, 2023

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

**NAPA FOUNDATION FOR
OPTIONS IN EDUCATION**



BOARD OF DIRECTORS

Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

The Napa Foundation for Options in Education held a special meeting on Thursday, January 11, 2023, at 6:00 p.m., in the Library at Mayacamas Charter Middle School, 983 Napa Street, Napa.

I. PRELIMINARY

A. Called to Order at 6:01 by Jolene Yee, Co-President

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang		X		
Deirdre Wheeler			X- 6:03	
Claudia Solorio	X			

C. Public Comment on Closed Session items.

Public Comment was opened on Item I.C. There being no public comment, public comment was closed.

John Lemmo joined the meeting at 6:01 via Zoom

II. CLOSED SESSION - The Board convened to closed session at 6:03

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Gov. Code 54956.9(d)(1):

a. NVUSD v. State Board of Education et al.

b. CSBA Legal Alliance v. State Board of Education et al.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Gov. Code 54956.9(d)(2): One Matter.

John Lemmo advised the Board on litigation issues.

John Lemmo left the meeting at 6:42pm.

III. RECONVENE TO OPEN SESSION at 6:42pm

A. Report on Potential Action from Closed Session

The Board took no action, and had nothing to report.

B. Motion to approve the special meeting agenda

Public comment was opened regarding Item III.B. There being no public comment, public comment was closed.

Questions were asked and discussions ensued. It was requested to adjust the special meeting agenda to change the year under heading, “III. Adjournment- January 11, 2023” to read, “III. Adjournment January 11, 2024.”

Claire Silver made the following motion:

Resolved that the Board approves the Special Meeting Agenda, with the change of the year from “2023” to “2024” under the heading, “iii. Adjournment - January 11, 2023”.

Deidre Wheeler seconded the motion. Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	Absent		
Deirdre Wheeler	X		
Claudia Solorio	X		

Motion was passed by unanimous roll-call vote of those Board Members present.

IV. COMMUNICATIONS AND ACTION ITEMS

A. NON-AGENDA PUBLIC COMMENT PERIOD. Public comment on items not listed on the Agenda
Public Comment was opened. There being no public comment, public comment was closed.

V. INFORMATIONAL/ACTION ITEMS

A. FINANCIAL & BUSINESS

Franci Sassin, ExEd Representative, joined the meeting at 6:45pm.

(i) Information Item: Review of November Financials. (ExEd- Franci Sassin)

Franci Sassin of ExEd reviewed the November Financials. Documents were provided to the members of the Board and offered to the Public at the meeting.

Public comment was opened on Item V.A(i). There being no public comment, public comment was closed.

Questions were asked and discussion ensued.

(ii) Consideration of and Action on the closing of the accounts at bank of Marin (Claire Silver)

The Board briefly discussed the final closure of the accounts and the move to Bank of California.

Public comment was opened on Item V.A.(ii). There being no public comment, public comment was closed.

Claire Silver asked for a motion to formally close the four (4) Bank of Marin accounts held by Napa Options for Options in Education, to complete the move to Bank of California as the primary bank.

Lauren Daley made the following motion:

Resolved, that the Board approves the closure of the four (4) bank accounts with Bank of Marin.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		

	Yes/Aye	No/Nay	Abstain
Richard Lang	Absent		
Deirdre Wheeler	X		
Claudia Solorio	X		

The motion was passed by unanimous roll-call vote of those Board Members present.

B. PETITION FOR A COUNTYWIDE PUBLIC BENEFIT CHARTER

(i) Consideration of and Potential Action on the filing of a Petition for Mayacamas Countywide Middle School (Jolene Yee - Co-President)

The Board discussed the content of the proposed Mayacamas Countywide Charter Petition, and the timeline for review and approval.

Public Comment was opened for Item V.B. There being no public comment, public comment was closed.

Questions were asked and full discussion ensued. Claire Silver asked for a motion to approve the petition, granting Co-Presidents Jolene Yee and Lauren Daley authority to finalize the petition for submission with minor changes e.g. misspellings, grammatical errors, and corrections, and to take any other action desired or required to submit the new petition in a timely manner.

Jolene Yee made the following motion:

Resolved that the Board approves the content of the proposed Mayacamas Countywide Charter Petition and the filing thereof in substantially the same form as presented to the Board, and directs Co-Presidents Lauren Daley and Jolene Yee to make any necessary corrections, to timely file the Petition with the Napa County Office of Education, and to take any other action desired or required to facilitate the finalization and filing of such Petition.

Claudia Solorio seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	Absent		
Deirdre Wheeler	X		
Claudia Solorio	X		

The motion was passed by unanimous roll-call vote of those Board Members present.

III. ADJOURNMENT January 11, 2024. Meeting adjourned by Co-President Yee at

Submitted:

January 12, 2024
Claire Silver, Secretary of the Board, Napa Foundation for Options in Education



Budget Overview



Key Ongoing Revenue Sources

State Funding

Local Control Funding Formula

ELOP

State Programs

- Mandate Block Grant
- Special Ed (AB602)
- Lottery
- SB 740
- ASES
- Universal Meals
- Prop 28 (new)
- Mental Health (new)

Federal Funding

Title I, II, III, and IV

Special Ed (IDEA)

Child Nutrition

Local Funding

Interest

E-rate

One Time Revenue Sources

State Funding*

One-Time State Programs

- Learning Recovery
- AMIM
- ELOG/IPI

Educator Effectiveness

CCSPP Grant

UTK Grant

KIT Grant

SELPA Reimbursement

Federal Funding*

ESSER

***MCMS did NOT receive these one-time COVID relief funds. Some may be available in the future**

Local Funding

Private Grants

Fundraising

Field Trip or uniform donations

Sales (e.g. uniforms)

What revenue is generated by ADA?

Revenue Source	Current Rate (FY)
LCFF	\$10,069/4-6 ADA \$10,367/7-8 ADA PLUS S&C ADD ON TOTAL AVERAGE: \$11,139
Special Ed	\$900/ADA
Lottery	\$249/Annual ADA
Mandate Block Grant	\$19.85/Prior Year ADA
SB740	\$1,421/ADA or 75% Facility Base Rent Costs, whichever is less – <i>if program is fully funded</i>



Future years: Prop 28 revenue at approximately \$110 per ADA, restricted

Rule of thumb – assume each student generates about \$12,930 in ADA revenue in 23-24

Local Control Funding Formula Payments

Three buckets

- Education Protection Account – to be spent on non-administrative *costs—some compliance requirements associated*
- Local Control Funding Formula (LCFF) – based on ADA and unduplicated student counts (*low-income students (FRPM), English Language Learners (ELL), and foster youth, as of October*)
- In Lieu of Property Taxes – portion of the LCFF that local authorizing authority is responsible for (*NOTE: for a countywide charter, this is only collected for enrolled students who reside in a basic aid district*)

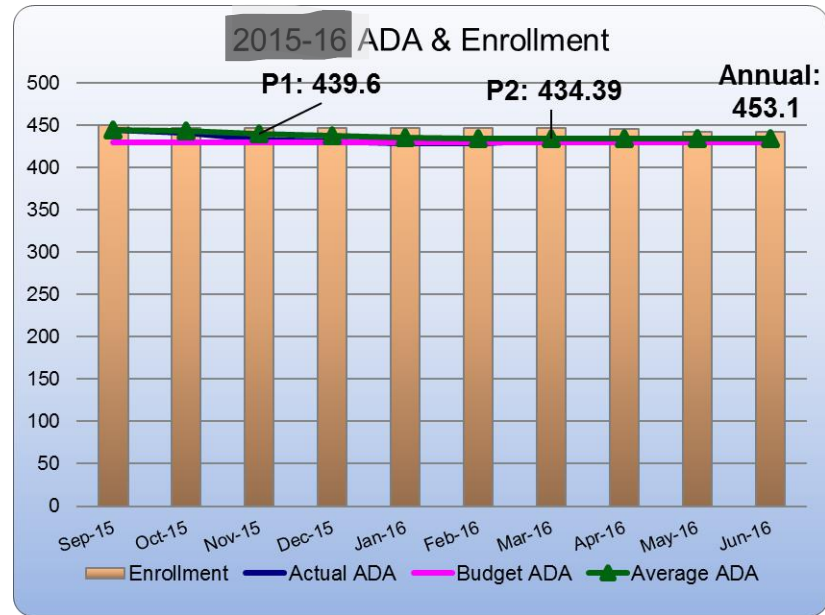
Local Control Funding Formula Elements

Three components

- Base grants: same for every California student (by grade span)
- Supplemental grant: equal to 20% of the adjusted base grant for unduplicated student count
- Concentration grant: equal to 50% of the adjusted base grant for targeted students exceeding 55% of a charter school's enrollment
>>(but capped at the eligible student enrollment of the district in which the charter school is located, therefore, expect that cap will be around 63%).

Tracking Average Daily Attendance

- ADA is the key driver of revenue for a school.
- ADA is the total number of days of student attendance divided by the total number of instructional days.
- A student attending every day would equal one unit of ADA.
- A student who is absent for 5 days in a 180-day school year would equal .97 ADA (175/180).
- The number of instructional days is based on when the student enrolled. Days a student is not enrolled don't count in the # of instructional days.
- The school's ADA is the total of all the days of attendance for all students divided by the total # of possible instructional days for those students.



School budgets are built on a certain ADA assumption. When actual ADA varies significantly from budgeted ADA, there are consequences for the school's budget.

P1, P2, and Annual ADA

- **P1 ADA** is total ADA from the beginning of the school year through the last school month ending on or before December 31.
- **P2 ADA** is total ADA from the beginning of the school year through the last school month ending on or before April 15.
- Most ADA-based revenue sources are based on P2 ADA.
 - **Annual ADA** is total ADA for the entire school year.
- Lottery revenue is the only ADA-based funding source that is based on Annual ADA.
- P1 is used to adjust cash flow
- P2 is the final ADA used for all other ADA based funding sources

LCFF Apportionment Calendar			
Jul	Aug	Sep	Oct
Nov	Dec	Jan	Feb
Mar	Apr	May	June

Apportionments (cash payments) are based on the prior year's P2 ADA.*

Apportionments are based on this year's P1 ADA.

Apportionment is based on P2 ADA.

How are other gov't. revenue sources generated?

Revenue Source	Notes
Nutrition	Paid based on count of meals claimed (served) each month
Title Funds	<p>Title I and II are calculated by the state based on complicated formulas; revenue driver is FRPM count and %</p> <p>Title IV – minimum entitlement of \$10K</p> <p><u>Application annually, must also do the LCAP Federal Addendum</u></p>
PCSGP	Federal grant funding, paid on reimbursement basis after approval of grant budget
SELPA funding (LACOE Charter SELPA)	<p>State Special Education funds based on CY ADA</p> <p>Federal Special Education funds based on set amount per SpED enrollment</p> <p>State mental health funds-paid directly to the school by CDE</p>
ELOP	Generated monthly based on ADA, but must be spent on allowable expenses related to extended learning program in order to recognize the revenue

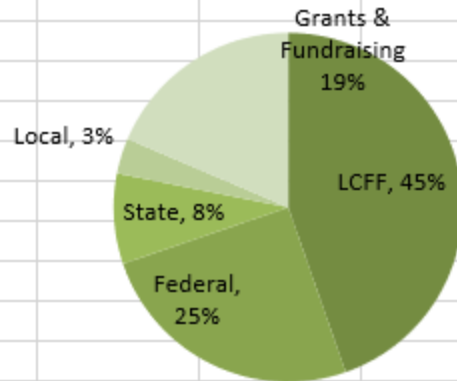
MAYACAMAS CHARTER MIDDLE SCHOOL*Multi-Year Budget Summary*

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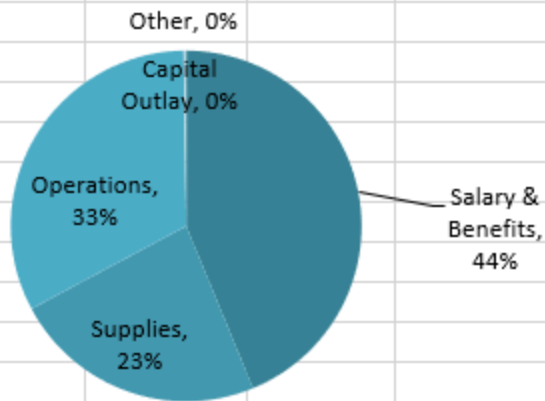
	2023-24 Forecast
Total Enrollment	73
ADA	65.81
% Free and Reduced	43%
% English Language Learners	24%
% Unduplicated Low Income, EL, Foster Youth	45%
INCOME	
8011-8098 · Local Control Funding Formula Sources	735,376
8100-8299 · Federal Revenue	413,563
8300-8599 · Other State Revenue	137,797
8600-8799 · Other Local Revenue	54,000
Grants/Fundraising	306,050
8999 · Other Prior Year Adjustment	-
TOTAL INCOME	1,646,786
EXPENSE	
1000 · Certificated Salaries	401,073
2000 · Classified Salaries	130,231
3000 · Employee Benefits	97,197
4000 · Supplies	336,017
5000 · Operating Services	467,781
6000 · Capital Outlay	232
7000 · Other Outgo	3,125
TOTAL EXPENSE	1,435,655
NET INCOME	211,131

2023-24 Revenue and Expense By Category

Revenue



Expense



What can I spend my school's revenue on?

LCFF - Base

Main portion

- Any educational purpose
- Any operational purpose

LCFF – S&C

Supplemental & Concentration Grant

- Programs/services that help high need students (Low Income, Foster, EL)
- Shouldn't be for things you would do anyway – always ask, if the data shows this isn't working, will I stop doing it (or pay for it with other funds)?

Special Ed

Via LACOE Charter SELPA

- Services outlined in a student's IEP
- SPED Program management

What can I spend my school's revenue on?

Title Funds *Special purpose funds*

- Title I – supplemental funding to close educational achievement gaps.
- Title II – supplemental funding to improve teacher/principal quality. (Can transfer funds to Title I.)
- Title IV – supplementary services to improve academic achievement through: access to a well-rounded education; improving school conditions for learning; improving the use of technology for academic achievement and digital literacy. (Can transfer funds to Title I or III)

ELOP *Afterschool/intersession program*

- Staffing and supplies for the Expanded Learning Program
- Must be before/after school hours and/or intersession

What can I spend my school's revenue on?

Other State

Mandate Block Grant, Lottery

- Any educational purpose
- Any operational purpose
- A portion of Lottery funds must be spent on student materials/curriculum

Nutrition

Universal Meal Program

- Food (breakfast, lunch, supper) for students
- Nutrition program staff
- Funds can't cover cost of staff involved in supervising during meal time

SB 740

Rental of facility

- To reimburse facility costs
- Primarily base rent only. Some years may also cover additional costs such as vendor repairs, improvements, utilities, etc.