

**NAPA FOUNDATION FOR
OPTIONS IN EDUCATION**



BOARD OF DIRECTORS

Jolene A. Yee, Co-President
Lauren Daley, Co-President
Richard Lang, Treasurer
Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

Agenda, as amended on April 15, 2024

The Napa Foundation for Options in Education will hold a Regular Meeting on Thursday, April 18, 2024, at 6:00 p.m., in the Science Room at Mayacamas Charter Middle School, 983 Napa Street, Napa. Members of the public may attend the meeting in-person.

Call to Order – 6:00 PM Closed Session immediately followed by Open Session

INSTRUCTIONS FOR PUBLIC PARTICIPATION BY PARENTS AND CITIZENS:

The Napa Foundation for Options in Education Board of Directors (the “Foundation” or the “Board”), which operates Mayacamas Charter Middle School (“Mayacamas”), welcomes public participation at Foundation Board meetings. The purpose of a Foundation board meeting is to conduct the affairs of the Foundation in public. Because the Board has a responsibility to conduct school business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. Agendas and agenda packets are available to all audience members at or near the entrance to the meeting room, or online at www.mayacamaschartermiddleschool.com.
2. Members of the public wishing to speak should fill out a “Request to Speak” form located on the counter/table, stating their name, address (optional), and the agenda item they would like to speak about, or whether they would prefer to address the Board during the “Public Comment” period. Speakers should turn these forms in to the Board Secretary before Open Session begins.
3. The “Non-Agenda Public Comment” period is set aside for members of the public to speak to the Board about issues that are not specifically on the agenda. Whether for an agenda item or non-agenda public comment, each person will be given the opportunity to speak for up to two (2) minutes per item. The total

time for public comment, including non-agenda comments, shall not exceed fifteen minutes per item. Please keep in mind that for non-agenda comments, the Board can only listen to your issue, the Board will not respond or take action; because of public meeting laws, the Board is prohibited from taking any action on non-agendized items. The members of the Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter, or direct staff to place a matter of business on a future agenda.

4. Board Members may make brief announcements or briefly report on his/her own activities as they relate to school business during “Board Communications” portion of the meeting.

5. In compliance with the Americans with Disabilities Act (ADA) and upon request, Mayacamas Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Head of School.

I. PRELIMINARY

A. Called to Order by Jolene Yee at ____pm

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee				
Lauren Daley				
Claire Silver				
Richard Lang				
Deirdre Wheeler				
Claudia Solorio				
Cathy Adams, Guest				

C. Public Comment on Closed Session items.

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Gov. Code 54956.9(d)(1):

1. NVUSD v. State Board of Education et al.
2. CSBA Legal Alliance v. State Board of Education et al.
3. NVUSD v. Napa County Office of Education et al.

B. INITIATION OF HEAD OF SCHOOL REVIEW

III. RECONVENE TO OPEN SESSION (Meeting will not reconvene to Open Session before 6:30pm)

A. Report on Potential Action from Closed Session.

B. Approval of Board Agenda:

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

IV. COMMUNICATIONS

A. Non-Agenda Items - Public Comment Period

B. Board Communications/Announcements.

1. Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams, Head of School)

V. INFORMATIONAL/ACTION ITEMS

A. Financial and Business.

1. Report of Financials (Richard Lang, Treasurer; Franci Sassin, ExED)
2. Review and approval of prior meeting minutes.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

B. PUPIL SERVICES- No items at this time

C. PERSONNEL SERVICES – No items at this time

D. CURRICULUM AND INSTRUCTION.

1. California Basic Educational Skills Test (CBEST) Waiver Blanket Statement regarding employment of substitute teachers on CBEST Waivers during the school year.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

2. Declaration of Need for Fully Qualified Educators

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

3. Local Assignment Options for Teacher Assignments 2023-2024

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee			
Lauren Daley			
Claire Silver			
Richard Lang			
Deirdre Wheeler			
Claudia Solorio			

VI. FUTURE PLANNING/ACTION ITEMS:

VIII. ADJOURNMENT

Submitted by:

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

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Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

Minutes

The Napa Foundation for Options in Education held a Regular Meeting on Thursday, February 22, 2024, at 6:00 p.m., in the Art Room at Mayacamas Charter Middle School, 983 Napa Street, Napa. Members of the public may attend the meeting in-person.

Call to Order – 6:00 PM Closed Session immediately followed by Open Session

I. PRELIMINARY

- A. Called to Order by Jolene Yee at 6:00 pm
- B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams, Guest	X			

- C. Public Comment on Closed Session items.

Co-President Yee opened public comment for closed session items. There being none, public comment was closed.

II. CLOSED SESSION

John Lemmo from Young & Minney joined the meeting at 6:02 pm.

**A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
pursuant to Gov. Code 54956.9(d)(1):**

1. NVUSD v. State Board of Education et al.
2. CSBA Legal Alliance v. State Board of Education et al.

**B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
pursuant to Gov. Code 54956.9(d)(2):**

III. RECONVENE TO OPEN SESSION *Reconvened at 6:35pm*

A. Report on Potential Action from Closed Session. *No action was taken during Closed Session*

B. Approval of Board Agenda:

Public Comment was opened on item III.C. There being none, public comment was closed.

Lauren Daley asked for a motion to approve today's agenda.

Jolene Yee made the following resolution:

Resolved, that the Board of Directors approves the agenda for the Regular Meeting of the Board dated February 22, 2024.

Claudia Solorio seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passed by unanimous vote of Board Members present.

IV. COMMUNICATIONS

A. Non-Agenda Items - Public Comment Period

Public comment was opened. A member of the public made a comment. There being no additional comments, public comment was closed.

B. Training – Annual Training regarding the Brown Act (John Lemmo, Young Minney)

John Lemmo provided a training regarding compliance with the Brown Act. Questions were asked and discussion ensued.

Public comment was opened on IV.B. There being no additional comments, public comment was closed.

John Lemmo from Young & Minney left the meeting at 7:36 pm.

C. Board Communications/Announcements.

1. Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams, Head of School)

The Head of School reported on school operations.

Public comment was opened on IV.C.1. There being no additional comments, public comment was closed.

2. Report on Performance under LCAP (Cathy Adams, Head of School)

The Head of School presented the LCAP performance review.

Public comment was opened on IV.C.2. There being no comments, public comment was closed.

V. INFORMATIONAL/ACTION ITEMS

Franci Sassin from ExED joined the meeting at 7:39 pm.

A. Financial and Business.

1. Report of Financials (Franci Sassin, ExEd)

Franci Sassin reviewed the financials, a general overview of the budget, noting adjustments made to enrollment numbers.

2. Review of Second Interim Report and Motion to Adopt Second Interim Report (ExEd)

Franci Sassin presented the Second Interim Report that is due to the NCOE March 15.

Public Comment was opened on items V.A. 1 & 2. There being none, public comment was closed.

Jolene Yee asked for a motion to approve the adoption of the Second interim report..

Claire Silver made the following resolution:

Resolved, that the Board of Directors approves the adoption of the Second interim report from ExED.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		

Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passed by unanimous vote of Board Members present.

3. Selection of audit firm for 2023-2024 audit (Richard Lang, Treasurer)
Tabled for the next regular meeting by unanimous vote under Section III.B.

B. PUPIL SERVICES- No items at this time

C. PERSONNEL SERVICES

1. Approval of Teacher outside credential requirement. (Cathy Adams)

The Head of School requested that the Board approve the employment of hire Emily Profit, who has been substitute teaching. Ms. Adams consulted with our authorizer (Napa County Office of Ed) to navigate the legal process for Ms. Profit to continue to work while receiving the necessary credentials. The Board asked questions and had a brief discussion.

Public Comment was opened on item V.C.1. There being none, public comment was closed.

Claudia Solorio asked for a motion to approve the selection of Ms. Profit outside credential requirement.

Jolene Yee made the following resolution:

Resolved, that the Board of Directors approves the continued employment of Ms Profit outside the credential requirement, provided that all legal and authorizer requirements are followed in order for her to continue to substitute teach while earning her credential.

Lauren Daley seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio			X

The Motion passed by unanimous vote of Board Members present.

D. CURRICULUM AND INSTRUCTION. None.

VI. FUTURE PLANNING/ACTION ITEMS:

Meeting minutes included for approval at the next regular meeting.

VII. FUTURE MEETING: The next regular meeting of the Board is currently scheduled for March 21, 2023. *The Board considered and revised the regular meeting schedule to change the next regular meeting date from March 21st to March 14, 2024 at 6:00pm.*

Public Comment was opened on item VII. There being none, public comment was closed.

Jolene Yee asked for a motion to change the date of the current meeting from March 21, 2024 to March 14, 2024

Claire Silver made the following resolution:

Resolved that the Board of Directors approves to change the date of the next meeting from March 21, 2024 to March 14th 2024.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passed by unanimous vote of Board Members present.

VIII. ADJOURNMENT *Jolene Yee Adjourned the meeting at 8:40pm.*

Submitted by:

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education

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BOARD OF DIRECTORS

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Claire Silver, Secretary
Deirdre C. Wheeler, Board Member
Claudia Solorio, Board Member

Minutes

The Napa Foundation for Options in Education held a Regular Meeting on Thursday, March 14, 2024, at 6:00 p.m., in Room 2 at Mayacamas Charter Middle School, 983 Napa Street, Napa. Members of the public may attend the meeting in-person.

Call to Order – 6:00 PM Closed Session immediately followed by Open Session

I. PRELIMINARY

A. Called to Order by Jolene Yee at 6:03pm

B. Roll Call

	Present	Absent	Arrived Late	Departed Early
Jolene Yee	X			
Lauren Daley	X			
Claire Silver	X			
Richard Lang	X			
Deirdre Wheeler	X			
Claudia Solorio	X			
Cathy Adams, Guest				

C. Public Comment on Closed Session items.

Co-President Yee opened public comment for closed session items. There being none, public comment was closed.

II. CLOSED SESSION

Lee Rosenberg from Young & Minney, & Corr joined the meeting at 6:00 pm.

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION pursuant to Gov. Code 54956.9(d)(1):

- 1. NVUSD v. State Board of Education et al.
- 2. CSBA Legal Alliance v. State Board of Education et al.

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION pursuant to Gov. Code 54956.9(d)(2):

Lee Rosenberg from Young & Minney left the meeting at 6:40 pm.

III. RECONVENE TO OPEN SESSION *Reconvened to open session at 6:41pm*

A. Report on Potential Action from Closed Session.

No action was taken during Closed Session

B. Approval of Board Agenda:

Public Comment was opened on item III.C. There being none, public comment was closed.

Claire Silver asked for a motion to approve today’s agenda with the change of room from Art Room to Room 2.

Lauren Daley made the following resolution:

Resolved, that the Board of Directors approves the agenda for the Regular Meeting of the Board dated March 14, 2024 with the update to room location.

Deirdre Wheeler seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passed by unanimous vote of Board Members present.

IV. COMMUNICATIONS

A. Non-Agenda Items - Public Comment Period

Public comment was opened. There being no comments, public comment was closed.

B. Training – Annual Board Financial Training (Franci Sassin, ExED)

Franci Sassin from ExED joined the meeting at 6:43 pm.

Franci provided fiscal training to Board, following presentation materials created by ExED.

Public comment was opened on IV.B. There being no comments, public comment was closed.

C. Board Communications/Announcements.

1. Staff Reports. Review of Mayacamas Charter Middle School Operations (Cathy Adams, Head of School)

The Head of School reported on school operations, including excitement about the new charter approval, staffing, and outside vendor support.

Public comment was opened on IV.C.1. There being no comments, public comment was closed.

2. Report of upcoming events. (Cathy Adams, Head of School)

The Head of School reported on the upcoming May 4th event. The Board discussed the Board's participation in the event.

Public comment was opened on IV.C.2. There being no comments, public comment was closed.

V. INFORMATIONAL/ACTION ITEMS

A. Financial and Business.

1. Report of Financials (Richard Lang, ExEd)

Items was tabled until next month.

Public comment was opened on V.A.1. There being no comments, public comment was closed.

2. Selection of audit firm for 2023-2024 audit (Richard Lang, Treasurer)

Richard Lang presented on potential Audit Firms for 2023-2024. He received RFPs from 3 potential firms, all of which have worked with ExED. Board member Lang reviewed the proposals. The Board discussed each firm and asked clarifying questions.

Public comment was opened on V.A.1. There being no comments, public comment was closed.

Claire Silver asked for a motion to approve the selection of the audit accounting firm.

Lauren Daley made the following resolution:

Resolved, that the Board of Directors approves the selection of Silva & Silva as the audit accounting firm for the school year 2023/2024.

Deirdre Wheeler seconded the motion to approve.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passes by unanimous vote of Board Members present.

Franci Sassin left the meeting at 8:08 pm.

3. Review and approval of prior meeting minutes

Public Comment was opened on item V.A.3. There being none, public comment was closed.

Claire Silver asked for a motion to approve the Minutes from previous meetings.

Claudia Solorio made the following resolution:

Resolved that the Board of Directors approves the minutes from September 2023 through January 2024, as provided to the Board.

Richard Lang seconded the motion.

Vote:

	Yes/Aye	No/Nay	Abstain
Jolene Yee	X		
Lauren Daley	X		
Claire Silver	X		
Richard Lang	X		
Deirdre Wheeler	X		
Claudia Solorio	X		

The Motion passed by unanimous vote of Board Members present.

B. PUPIL SERVICES- *No items at this time*

C. PERSONNEL SERVICES – *No items at this time*

D. CURRICULUM AND INSTRUCTION. *No items at this time.*

VI. FUTURE PLANNING/ACTION ITEMS: *No items at this time*

VII. ADJOURNMENT *Co-President Jolene Yee Adjourned the meeting at 8:08 pm.*

Submitted by:

Claire Silver, Secretary of the Board, Napa Foundation for Options in Education